**NON-DOMESTIC RENEWABLE HEAT INCENTIVE SCHEME**

**2020 Tariff Review**

**Answer template**

### How to respond

This public consultation is open until Tuesday 26 May. Please respond using the question and answer template provided. Your response will be most useful if it is framed in direct response to the question posed.

We encourage respondents to respond to this consultation online wherever possible as this is the Department’s preferred method of receiving responses. This can be done at:

* [consultations nidirect 2020 tariff review](https://consultations.nidirect.gov.uk/dfe-rhi-task-force/2020tariffreview)

Responses submitted in writing or by email will also be accepted. Email responses to this consultation should be sent to RHIconsultation.2020@economy-ni.gov.uk. Alternatively you may post your response to the Department at:

Non-Domestic RHI Scheme Consultation

RHI Taskforce

Department for the Economy

Netherleigh

Massey Avenue

Belfast

BT4 2JP

If you require an alternative format (Braille, audio, CD, etc.), please contact the Department on RHIconsultation.2020@economy-ni.gov.uk and appropriate arrangements will be made as soon as possible.

A Privacy Notice, which sets out what we process your personal data and how we apply data protection principles is attached at Annex A.

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| 1. What is your name?
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| 1. What is your email address?
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| 1. If you are responding on behalf of an organisation or company, please provide the name of the organisation / company.
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| 1. Are you a beneficiary of the Northern Ireland Non-Domestic RHI scheme?
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| 1. Do you agree that the medium biomass tariffs should be amended to the levels recommended in the Cornwall Insight tariff review? **(Yes/No)**
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| If your answer to this question is no, please provide reasons and any evidence or information you believe is relevant. |
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| 1. Please identify any information which you do not wish to be disclosed and explain why you regard that information as confidential. An automatic confidentiality disclaimer generated by your IT system will not, of itself, be regarded as binding on the Department. If we receive a request for disclosure of the information we will take full account of your explanation, but we cannot give an assurance that confidentiality can be maintained in all circumstances.
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**Annex A**

**Privacy Notice**

**Data Controller Name:**Department for the Economy

**Address:**Netherleigh, Massey Avenue, Belfast

**Email:**DfEMail@economy-ni.gov.uk

**Why are you processing my personal information?**

Personal data collected in this consultation exercise will be used for analysis and reporting of consultation responses. The Department may also use the information for other public task purposes in line with the Freedom of Information Act 2000 (FOIA), the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

**What categories of personal data are you processing?**

The personal data collected in this consultation exercise will consist of name, email address and any additional personal data you provide in your responses.

**Where do you get my personal data from?**

Information is collected from you when you complete this survey and submit your consultation response.

**Do you share my personal data with anyone else?**

The personal data collected in this consultation exercise will not be shared outside of the Department for the Economy.

**Do you transfer my personal data to other countries?**

No.

**How long do you keep my personal data?**

The data you provide in your response will be stored on the Department’s Record Management system and will be retained for seven years after the end of the consultation and destroyed in line with the Department’s Retention and Disposal Schedule.

**What rights do I have?**

* You have the right to obtain confirmation that your data is being processed, and [access to your personal data](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-of-access/)
* You are entitled to have personal data [rectified if it is inaccurate or incomplete](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-rectification/)
* You have the right to [‘block’ or suppress processing](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-restrict-processing/) of personal data, in specific circumstances
* You have the right to[object to the processing](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-object/)**,**in specific circumstances

**How do I complain if I am not happy?**

If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact the Department’s Data Protection Officer at:

**Data Protection Officer:** Bernard McCaughan

**Email:** DPO@economy-ni.gov.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner’s Office (ICO):

Information Commissioner’s Office

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113

Email: casework@ico.org.uk

[ICO Contact Us](https://ico.org.uk/global/contact-us/)